

**"BSTQCR"**  
**Burbank Steel Treating Inc.**  
**PURCHASE ORDER QUALITY CLAUSE REQUIREMENTS**

Q. CLAUSES	REMARKS
<u>BSTQCR 001</u>	<u>CONTROL OF QUALITY</u> The supplier shall provide and maintain a system that complies with ASQC-Q-9000 (MIL-I-45208A) "Inspection System Requirements"
<u>BSTQCR 002</u>	<u>CERTIFICATE OF CONFORMANCE</u> A Certificate of Conformance shall accompany each shipment of material defined in the purchase order
<u>BSTQCR 003</u>	<u>TEST AND INSPECTION REPORTS</u> Test and Inspection reports as required must accompany each shipment. Test reports shall be legible and include the designation, specification, and latest revision letter.
<u>BSTQCR 004</u>	<u>RECORD RETENTION</u> Unless otherwise specified, supplier shall retain all records pertaining to material, special process, testing, and inspection for ten (10) years minimum.
<u>BSTQCR 005</u>	<u>NONCONFORMING PRODUCT CONTROLS, RECALLS &amp; NOTIFICATION</u> Subcontractors are required to report any failure, malfunction, or defect in any product, part, process or article that is delivered to Burbank Steel Treating.
<u>BSTQCR 006</u>	<u>PRODUCT QUALITY</u> Products shall be uniform in quantity and condition, free from foreign materials and imperfections detrimental to the usage of product. The product must be of an overall quality consistent with good industry practices and adhere to requested PO requirements without deviation.
<u>BSTQCR 007</u>	<u>BURBANK STEEL TREATING SURVEY/AUDIT RIGHTS</u> Burbank Steel Treating, Inc and/or its customers (Including Government) and Regulatory bodies shall have the right to conduct surveys and perform surveillance of the vendor's and sub-vendor's facilities to evaluate their capability to comply with the requirements necessary to conform to contractual requirements.
<u>BSTQCR 008</u>	<u>TRACEABILITY</u> All parts, materials and/or applicable documents must be identified.
<u>BSTQCR 009</u>	<u>AGE SENSITIVE MATERIAL</u> C of C for age-sensitive materials shall contain the following as a minimum: Date of manufacture (cure date), shelf life expiration date, and storage conditions to achieve shelf life, if not stated on material package.
<u>BSTQCR 010</u>	<u>SUB-CONTRACTED SERVICES</u> Requested services are to be performed by the contracted supplier. Supplier is not permitted to flowdown services to a sub-tier without prior written approval of Burbank Steel Treating.
<u>BSTQCR 011</u>	<u>PACKAGING AND HANDLING</u> All parts must be protected prior to shipping from your facility, as applicable. Parts must be returned in the original containers they came in.
<u>BSTQCR 012</u>	<u>CALIBRATION</u> When required, supplier/vendor shall provide and maintain a calibration program, which is in conformance with ANSI/NCSL-Z540-1-1994 or equivalent.
<u>BSTQCR 013</u>	<u>COUNTERFEITS PREVENTION</u> Burbank Steel Treating requires its suppliers to take steps to eliminate the risk of introducing both counterfeit electronic parts as well as non-electronic parts and materials. We define Counterfeit Work as items that are or contain unlawful or unauthorized reproductions, substitutions or alterations that have been knowingly mismarked, misidentified or otherwise misrepresented to be an authentic, unmodified part from the original manufacturer or a source with the express written authority of the original manufacturer or the current designactivity, including an authorized aftermarket manufacturer.